



DEPARTMENT OF THE NAVY  
NAVAL MEDICAL COMMAND  
WASHINGTON, D.C. 20372-5120

IN REPLY REFER TO

NAVMEDCOMINST 5600.1  
MEDCOM-00D4  
12 November 1986

NAVMEDCOM INSTRUCTION 5600.1

From: Commander, Naval Medical Command

Subj: PROCEDURES FOR REVIEW OF NAVAL MEDICAL COMMAND PUBLICATIONS

Ref: (a) SECNAVINST 5600.16A  
(b) Department of the Navy Publications and Printing  
Regulations, NAVSO P-35 (Rev. May 79) (NOTAL)

1. Purpose. To establish the procedures for review and approval of publications within the Naval Medical Command.

2. Cancellation. BUMEDINST 5600.1F

3. Definition. "Publications" are broadly defined in reference (a). For the purpose of the review program established by this instruction, the term "publications" is restricted to those booklets or pamphlets published within the NAVMEDCOM claimancy and which direct the patient on procedures for using the medical facility or on particular therapy. Examples of these booklets or pamphlets are the various patients' guides (inpatient and outpatient) and treatment facility handbooks for use by the beneficiaries.

4. Exemptions. The following are exempted from this instruction:

a. Single sheet patient information sheets, formularies, statistical reports, reports from Clinical Investigation Programs, and other research program reports and studies.

b. Manuals, directives, or official command histories.

c. "Welcome Aboard" brochures and other pamphlets and periodicals not defined herein and which are reportable in accordance with reference (a).

5. Navy Policy. Paragraph 1-102 of reference (b) provides that "The primary responsibility for essentiality and necessity for the issuance of publication rests with the sponsoring component or activity. A concurrent responsibility for insuring compliance with publications and printing policy, regulations, and standards rests with departmental and field elements of the Navy Publications and Printing Service; with the central publications and printing management organizations of the Navy Department (as established by paragraph 2-105 of reference (b)), and appropriate organizational elements of the operating forces and the Marine Corps."

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6. Review

a. All Medical Department publications, as defined herein, are subject to review by the Commander, Naval Medical Command (MEDCOM-00D4) before issuance or reissuance.

b. These publications will be reviewed for necessity, accuracy, current applicability, adequacy, judiciousness of purpose and good taste. If a publication does not meet these requirements, it will not be published, or it will be withdrawn or modified as necessary.

7. Certification of Review. Each publication covered by this instruction shall include the following certification of review on the inside front cover, bottom right hand corner:

Reviewed and approved: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature, COMNAVMEDCOM)

This certifying signature indicates that the publication meets the criteria for publication.

8. Action. All addressees will submit applicable publications to COMNAVMEDCOM (MEDCOM-00D4) prior to the issue or reissuance of the publication.

  
J. S. CASSELLS

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